

Annual Governance Statement Husthwaite and Sessay CE Federation

School Name	Husthwaite CE Primary school
School Address	Low Street, Husthwaite, York, YO61 4QA
Telephone number	01347 868371
Contact email address	admin@husthwaite.n-yorks.sch.uk
Website	www.husthwaite.n-yorks.sch.uk

The governing body must be only contacted via the school details given above, which is the legal business address for the whole governing body.

Category of school	Voluntary Controlled
DfE number	815/3057
Ofsted grading and date of last inspection	Remained Good, 27 th March 2018 (Section 8 – short) Next inspection will be a section 5

School Name	Sessay CE Primary school
School Address	Sessay, Thirsk, YO7 3NA
Telephone number	01845 501239
Contact email address	admin@sessay.n-yorks.sch.uk
Website	www.sessay.n-yorks.sch.uk

The governing body must be only contacted via the school details given above, which is the legal business address for the whole governing body.

Category of school	Voluntary Controlled
DfE number	815/3101
Ofsted grading and date of last inspection	Requires Improvement, 3 rd /4 th October 2017 (Section 5)

Name of Executive Headteacher for Federation	Fiona Bennett
Name of Deputy Headteacher	Senior Teacher Husthwaite, Miss Gemma Goodchild Senior Teacher Sessay, Mrs Katie Tyrka

Date of Annual Governance Statement	July 2018
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The core functions of the governing body

As defined by the Department for Education (DfE) in The School Governance (Roles, Procedures and Allowances) (England) Regulations 2013, the core functions of the governing body include:

- Ensuring clarity of vision, ethos and strategic direction;
- Holding the Headteacher to account for the educational performance of the school and its pupils; and
- Ensuring the sound, proper and effective use of the school's financial resources.

In exercising their functions the governing body shall

- Act with integrity, objectivity and honesty and in the best interests of the school; and
- Be open about the decisions they make and the actions they take and in particular shall be prepared to explain their decisions and actions to interested parties.

Our governing body has a code of conduct which is reviewed and agreed annually. All governors and associate members are obliged to abide by this code.

Legal constitution of the governing body

The governing body was formally constituted on

31 st October 2016

Category of Governor	Appointed or elected onto the governing body?
6 x Co-opted Governors (incl 1 member of staff)	Appointed by the governing body
2 x Foundation Governors	Appointed by the diocese
2 x Parent Governors	Elected on to the governing body by parents of pupils at the school (1 from each school)
1 x Headteacher	Governor by virtue of employment by the school
1 x Staff Governor	Elected on to the governing body by all staff employed by the school
1 x Local Authority Governor	Nominated by the Local Authority, and appointed by the governing body
Total number of governors = 13	

Who volunteers on the school's governing body?

Category of Governor	Full Name	Term of Office
Co-opted	Mrs Pam Laycock	31/10/16 - 30/10/20
Co-opted	Mrs Sue Thorne	31/10/16 - 30/10/20
Co-opted	Mr Thomas Lennie	06/02/17 – 05/02/21
Co-opted	Rev Dianne Gamble	31/10/16 - 30/10/20
Co-opted	Mrs Katie Tyrka (staff member)	31/10/16 - 30/10/20
Co-opted	Mr Jim Squelch	09/07/18 – 08/07/22
Foundation	Mrs Judith Walburn	31/10/16 - 30/10/20
Foundation	Rev Liz Hassall	31/10/16 – ex officio
Parent	Mrs Louisa Carolan	31/10/16 - 30/10/20
Parent	Mrs Liz Hebdon	20/12/17 – 19/12/21

Headteacher	Miss Fiona Bennett	01/01/18 – 31/31/21
Staff	Miss Gemma Goodchild	31/10/16 - 30/10/20
Local Authority	Miss Laken Robson	31/10/17 - 30/10/21
Headteacher (Resigned)	Mrs Rebecca Bainbridge	31/10/16 – 31/12/17

The Clerk to Governors is	Angela Instone
The Chair of Governors is	Judith Walburn and Louisa Carolan (co-chairs)
The Vice Chair of Governors is	Rev Liz Hassall

This governing body also has Associate Members. Associate Members are not governors but they are public volunteers. They are appointed by the governing body to support the ongoing work and duties of the governing body. The number of Associate Members is determined by the governing body.

Associate Members	Term of office	Voting rights at committee level?
Sarah Dixon	31/10/16-30/10/20	None
Louise Waite	31/10/16-30/10/20	None

How the governing body delegates and distributes its duties

The governing body agreed to form the following committees on 31st October 2016. This is reviewed annually.

Committee 1 School Improvement	Committee 2 Resources
<u>Attendees</u> <ul style="list-style-type: none"> • Fiona Bennett • Rev Liz Hassall (chair) • Judith Walburn • Sue Thorne • Gemma Goodchild • Katie Tyrka • Rev Dianne Gamble • Liz Hebdon • Laken Robson 	<u>Attendees</u> <ul style="list-style-type: none"> • Fiona Bennett • Louisa Carolan (chair) • Thomas Lennie • Pam Laycock • Jim Squelch • Sarah Dixon • Louise Waite
<u>Remit of committee</u> <ul style="list-style-type: none"> • Focuses on teaching, pupil progress, the curriculum and the school community as a whole 	<u>Remit of committee</u> <ul style="list-style-type: none"> • Overseeing the financial performance of the school

Specific panels of the governing body are convened as required for

- School Complaints and complaints appeal
- Staff dismissal and staff dismissal appeal
- Pupil Discipline

Membership to be drawn from the pool of eligible governors across the whole governing body with different representatives on the two staffing and two complaints committees

- Headteacher's performance management

Panel: Rev Liz Hassall, Judith Walburn, Thomas Lennie

The governing body delegates some specific functions to some governors covering specific areas of school life. These governors are known as Link Governors. Our school has the following link governors.

Area of responsibility	Named Governor
Safeguarding	Liz Hebdon
Special Educational Needs and Disability (SEND)	Pam Laycock
Non curriculum ICT	Thomas Lennie
Pupil Premium	Laken Robson
English	Sue Thorne
Maths	Dianne Gamble
Church Aspects	Liz Hassall
EYFS	Judith Walburn
Science	Louisa Carolan
Support Staff	Sue Thorne
Teaching Staff	Katie Tyrka/ Gemma Goodchild
Health and Safety	Judith Walburn

Governing body and committee meeting attendance

Governor Name	Meeting Dates and Attendance		
	Full Governing Body Attendance	School Improvement Committee Attendance	Resources Committee Attendance
Fiona Bennett	3/3	3/3	2/2
Judith Walburn	5/5	2/3	2/2
Louisa Carolan	5/5	n/a	4/4
Pam Laycock	5/5	n/a	4/4
Rev Liz Hassall	4/5	3/4	n/a
Liz Hebdon	3/3	1/2	n/a
Sue Thorne	3/5	4/4	n/a
Thomas Lennie	5/5	n/a	3/4
Laken Robson	3/4	0/3	1/1
Rev Dianne Gamble	5/5	4/4	n/a
Gemma Goodchild	5/5	4/4	n/a
Katie Tyrka	3/4	4/4	n/a
Jim Squelch	1/1	n/a	0/0
Rebecca Bainbridge (Resigned)	2/2	2/2	2/2

Governing body effectiveness and impact

The Governing body aims to hold the Headteacher to account for the educational performance of the federation and its pupils by regular visits into school as link governors, attending meetings, questioning and challenging at all times.

Following a rigorous selection procedure we have appointed our Executive Headteacher and have supported her through an Ofsted inspection and a SIAMs inspection. We also underwent an Ofsted inspection and SIAMs inspection in 2017 with our previous Headteacher.

During the year the governors have undertaken a skills audit and a governance review to identify our strengths for our school improvement and resources committees. The co-chairs and Headteacher meet fortnightly as a Rapid Improvement Group to analyse school performance and data linked to the federation school improvement plan. Our school Improvement and resources committees meet at least termly to oversee the financial performance of the schools, making sure the money is well spent, taking into account Pupil Premium and sports funding. An external Pupil Premium review has also been undertaken to ensure the federation utilises this funding effectively.

Find out more about our schools

- Link to Ofsted report <http://www.ofsted.gov.uk/inspection-reports/find-inspection-report>
- Our school's Ofsted data dashboard can be found at <http://dashboard.ofsted.gov.uk/>
- The schools' pupil premium and sports funding can be accessed through the individual websites
- Link to Parent View Portal, which seeks parents' opinions on aspects of our school, from the quality of teaching, to dealing with bullying and poor behaviour. <https://parentview.ofsted.gov.uk/>

Governing Body Register of Interests (2017/2018)

This register must

- state the name and category of each governor
- set out any relevant business interests
- set out details of any other educational establishments that they govern
- set out any relationship details between governors and members of staff, including spouses, partners and relatives.

Full Name	Category of Governor	Declarations of Members' Interests: Business, Educational and Personal
Mrs Pam Laycock	Co-opted	None Declared
Mrs Sue Thorne	Co-opted	None Declared
Mr Thomas Lennie	Co-opted	Partner of part time staff member, Director of Keychange Consulting Ltd – IT Consultancy
Rev Dianne Gamble	Co-opted	None Declared
Mrs Katie Tyrka (staff member)	Co-opted	None Declared
Mr Jim Squelch	Co-opted	Not yet available
Mrs Judith Walburn	Foundation	None Declared
Rev Liz Hassall	Foundation	Vicar of local churches and Governor at Crayke CE Primary School
Mrs Louisa Carolan	Parent	None Declared
Mrs Liz Hebdon	Parent	Family interest in Hebdon and Sons
Miss Fiona Bennett	Headteacher	Executive Headteacher and therefore governor at Husthwaite and Sessay CE Federation
Miss Gemma Goodchild	Staff	None Declared
Miss Laken Robson	Local Authority	Spouse of member of teaching staff
Mrs Rebecca Bainbridge	Headteacher (Resigned)	Executive Headteacher and therefore governor at Husthwaite and Sessay CE Federation

Each governor has declared their interests as given above in writing to the governing body.

Chair of Governor's signature _____

Date _____

Planned review date _____